



The Commonwealth of Massachusetts
Executive Office for Administration and Finance
Division of Capital Asset Management and Maintenance
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November 19, 2018

Chair
 Board of Selectmen
 Town of Avon
 65 East Main Street
 Avon, Massachusetts 02322

RE: Commonwealth's Search for Lease Space

Dear Sir or Madam:

We wish to notify you that, pursuant to a certification of emergency and waiver of advertising requirements, the Division of Capital Asset Management and Maintenance has issued an Invitation for Proposals (IFP) seeking to lease space in your community as summarized below:

User Agency: Massachusetts State Lottery Commission

Location: Avon, Braintree, Canton, Dedham, Holbrook, Norwood, Quincy, Randolph, Stoughton, Westwood, Weymouth, or Boston in Zip Code 02136

Amount and Type of Space: Approximately 50,800 square feet of Usable Area as follows:
 approximately 36,500 square feet of distribution center and warehouse space,
 approximately 4,000 square feet of flex space for light assembly work, and
 approximately 10,300 square feet of office space

Project Number: 201802300.1

Proposals will be opened upon receipt and review will commence immediately. The IFP can be viewed at www.commbuys.com under "Contract & Bid Search." Please see the enclosed instructions to locate the IFP. You may also email leasing.dcammm@state.ma.us or call 857-204-1355 to request a copy of the IFP, referencing the agency name and project number in your request.

Sincerely,

Martha Goldsmith
 Director, Office of Leasing and State Office Planning

Enclosure

cc: Jerome McDermott, DCAMM
 Matthew Cocciardi, DCAMM